



Carolyn Montgomery

Paralegal

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Carolyn brings over 30 years of paralegal experience to her work supporting attorneys and clients.

Carolyn provides support in business litigation and employment law. She has experience with all stages of pre-trial preparation and trial support.

Carolyn is experienced with litigation support tools including Relativity eDiscovery software, LexisNexis CaseMap Suite, and Ipro Trial Director.

Prior to joining Holland & Hart, Carolyn worked as a paralegal for two other Boise law firms focusing on employment litigation, workers' compensation, education law, and insurance defense.

PRACTICES

Business Litigation
Employment Litigation
Appellate

EDUCATION

University of La Verne College of Law,
Paralegal Certificate, 1993

EXPERIENCE

- Drafting correspondence, declarations, discovery requests and responses
- Knowledge of ESI protocol, document collection, culling, review and production
- Electronic Discovery Database management
- Analysis of documents to ascertain privilege and/or responsiveness
- Document productions and preparation of privilege/redactions logs
- Internal investigations
- Background research
- Cite checking briefs
- Exhibit development and preparation
- Mock jury trials
- Arbitrations
- Deposition, mediation arbitration, and trial preparation
- Courtroom evidence presentation
- Appellate filings